

## Monday, July 17<sup>th</sup>, 2023

Minutes of the Regular Public Meeting of Council held on Monday, July 17<sup>th</sup>, 2023 in Council Chambers.

**Attendees:** Deputy Mayor Kimberly Blackwood (Chair)  
Mayor Keith Howell (Remote Attendance)  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Councillor Tony Moyles  
Councillor Mitchell Nippard  
Clerk/Manager Dianne Goodyear

**Guest:** Fire Chief Nathanael White – not in attendance

**Absent:** Councillor Hayward Morgan

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4813-23-Councillor G. Blackwood/Councillor M. Nippard**  
Resolve that the Agenda be adopted as presented.

In favour:	DM Blackwood	Mayor Howell
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**MIN1423:** Deputy Mayor Blackwood asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of June 27<sup>th</sup>, 2023 which had been circulated to all members.

**Motion-4814-23-Councillor M. Nippard/Councillor D. Howell**

Resolve that the Minutes of the Regular Public Council Meeting of June 27<sup>th</sup>, 2023 be adopted as circulated.

In favour:	DM Blackwood	Mayor Howell
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**MIN1523:** Deputy Mayor Blackwood asked if there were any errors or omissions to the Minutes of the Special Public Council Meeting held on July 5<sup>th</sup>, 2023 which had been circulated to all members.

**Motion-4815-23-Councillor G. Blackwood/Councillor T. Moyles**

Resolve that the Minutes of the Special Public Council Meeting of July 5<sup>th</sup>, 2023 be adopted as circulated.

In favour:     DM Blackwood                     Mayor Howell  
                  Councillor G. Blackwood     Councillor D. Howell  
                  Councillor T. Moyles             Councillor M. Nippard

Opposed:       0

Abstaining:    0

**Motion Carried.**

**Business**

**Arising:**

**Training/SOP Approvals**

This item is tabled to the next meeting as Fire Chief Nathanael White was called to work and could not make it to the meeting to do the presentation on the Training/SOP's for approval.

**Fire Van**

Members were informed that the cross members under the box need repairs to pass inspection. We are waiting on more information regarding the problem and cost of repairs. Members will be advised when the information is obtained and will meet to discuss the results.

**Pumper Air Brakes**

Pumper will be taken to Smithy's Roadside Service on July 18<sup>th</sup> to check the problem with the air brakes and compressor.

**Shuffleboard**

Shuffleboards have been put together with the exception of one corner edging that did not fit. The supplier was contacted and is sending the proper piece. Members were in agreement to install a ramp to the game platform and to install the scoreboards. Residents will be advised to call the office to obtain access to the equipment to play the games.

**Business**

**Arising:**

**Wood Chipper**

OHS advised there is no specific training required to operate the Wood Chipper. However, the manual and the manufacturer's instructions must be followed and an SOP must be developed following the manual and manufacturer's instructions.

**Committees:**

**Finance:**

**Water and Sewer Phase 4**

**Motion-4816-23-Mayor Howell/Councillor G. Blackwood**

Resolve that we the Ultimate Recipient, Town of Carmanville, accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated July 6, 2023, Project Number 17-GI-24-00026, Project Name Water and Sewer Services Phase 4 with a

total project value of \$1,211,310. This Council agrees to provide the Ultimate Recipient share value of \$109,846 in funding for this project and authorizes the Mayor/Deputy Mayor and Town Clerk/Manager to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Carmanville.

In favour:      DM Blackwood                      Mayor Howell  
                         Councillor G. Blackwood      Councillor D. Howell  
                         Councillor T. Moyles              Councillor M. Nippard

Opposed:      0

Abstaining:      0

**Motion Carried.**

### **CEEP Application**

Members were in agreement to apply for the Community Enhancement Program 2023-2024. The work to be done will focus mainly on the Rink area – building repairs, ramp repairs, etc. Mayor Howell, DM Blackwood, Councillor M. Nippard and Councillor H. Morgan will meet to determine exact work to be done at the rink and determine other options to include and provide a list of materials required for the application to be completed.

### **Public Works:**

#### **Boil Water Advisory Lifted**

The Boil Water Advisory was lifted on July 14<sup>th</sup>, 2023 as per test results from Government Services. Notices have been posted to this effect.

#### **Chlorine Readings**

The Chlorine Readings for June were presented to and reviewed by members. Readings were within recommended guidelines.

#### **Water Usage/Flow Data**

The Water Usage and Flow Data for June were presented to and reviewed by members. The average water usage was 163,114 gallons per day.

#### **Waterline Leaks**

##### **Motion-4817-23-Councillor G. Blackwood/Councillor M. Nippard**

Resolve to hire a contractor to fix the water leak in the main waterline across the road from 187 Main Street and the water leak in the valve on Route 330.

In favour:      DM Blackwood                      Mayor Howell  
                         Councillor G. Blackwood      Councillor D. Howell  
                         Councillor T. Moyles              Councillor M. Nippard

Opposed:      0

Abstaining:      0

**Motion Carried.**

### **Accounts**

### **Payable:**

NL Power	\$1,797.60 – Hydro – Street Lighting (Paid)
G & M Services	\$ 482.62 – Gas (Paid)
NAPE	\$ 122.04 – Union Dues (Paid)
CIBC Mellon	\$ 493.46 – Pension Premiums (Paid)
Receiver General for Canada	\$4,710.84 – Payroll Remittance (Paid)
Central Office Equipment	\$ 123.59 – Office Supplies (Paid)
Action Car & Truck Accessories	\$ 457.55 – Truck Pan Liner (Paid)
Battlefield Equipment	\$ 34.94 – Safety Glasses (Paid)
Bell Aliant	\$ 81.36 – Phone – FD (Paid)
Bell Aliant	\$ 313.71 – Phone/Fax./Internet (Paid)
Collabria Visa	\$2,557.87 – Pager App/PMA/Fire School (Paid)
Dooley’s Trucking	\$ 339.05 – Courier Service (Paid)
K & D Pratt	\$ 454.54 – Service BA’s (Paid)
Municipal Assessment Agency	\$3,081.00 – Assessment Fees (Paid)
CNWM	\$2,795.80 – Tipping Fees (Paid)
Tulk’s Home Hardware	\$4,811.69 – Shuffleboard Platform/Jan. (Paid)
TRIO Benefits	\$ 318.07 – Health Premiums (Paid)
H. Wareham & Sons Limited	\$1,932.00 – Sewer Jet/Clean out Outfall

**Motion-4818-23-Councillor M. Nippard/Councillor D. Howell**

Resolve that the outstanding accounts be paid in full as presented.

In favour:	DM Blackwood	Mayor Howell
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**New Business: Closure of Business**

Members were advised by the owner that the Business Discovery Blue has been dissolved. As per Council Policy, the account with the town will be closed as of the date written notification was received from the owner.

**Connection to Town Waterline**

*(Clerk/Manager D. Goodyear left the meeting at 8:45 p.m. due to a conflict of interest – family member)*

Discussion

*(Clerk/Manager D. Goodyear returned to the meeting at 8:50 p.m.)*

**New Business: Connection to Town Waterline**

Members were in agreement that the request to connect to the Town water at 129 Main Street be approved as presented.

**Adjournment: Motion-4819-23-Councillor G. Blackwood/Councillor T. Moyles**

Resolve that Council do now adjourn to meet again at the call of the Chair.

In favour:	DM Blackwood	Mayor Howell
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Councillor G. Blackwood      Councillor D. Howell  
Councillor T. Moyles        Councillor M. Nippard

Opposed:      0

Abstaining:    0

**Motion Carried.**

Meeting adjourned at 9:00 p.m.

### **Wednesday, July 5<sup>th</sup>, 2023**

Minutes of the Special Public Meeting of Council held on Wednesday, July 5<sup>th</sup>, 2023 in Council Chambers.

**Attendees:**            Deputy Mayor Kimberly Blackwood (Chair)  
Mayor Keith Howell – Remote Attendance  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Councillor Hayward Morgan  
Councillor Mitchell Nippard  
Clerk/Manager Dianne Goodyear

**Absent:**                Councillor Tony Moyles

**Call to Order:**        Chair @ 7:30 p.m.

This meeting was called to further discuss the purchase of a Cube Van for the Fire Department. Councillor H. Morgan viewed the Cube Van on July 2<sup>nd</sup> and videos of the viewing were forwarded to all members.

Councillor H. Morgan gave an overview of the viewing and discussion with the owner. Members were in agreement that the Cube Van meets our requirements and to proceed with negotiations with the owner.

Members were in agreement to ask the owner to bring the Cube Van to Glovertown for an Inspection. If it passes inspection, the Town will purchase as per Motion-4803-23 – (MIN1423) at the best price we can negotiate. The asking price is \$17,500.

Motor Registration and Town Insurance must be contacted to get a transit permit and insurance coverage prior to picking up the vehicle.

**Motion-4812-23-Councillor D. Howell/Councillor G. Blackwood**  
Resolve that the meeting be adjourned.

In favour: Deputy Mayor Blackwood  
Councillor G. Blackwood  
Councillor H. Morgan

Mayor K. Howell  
Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 8:00 p.m.