

Monday, March 27th, 2023

Minutes of the Regular Public Meeting of Council held on Monday, March 27th, 2023 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Kimberly Blackwood
Councillor Gordon Blackwood
Councillor Dale Howell
Councillor Mitchell Nippard
Clerk/Manager Dianne Goodyear

Absent: Councillor Hayward Morgan (Leave of Absence)
Councillor Tony Moyles

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4750-23-Councillor G. Blackwood/DM Blackwood**
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of March 13th, 2023 which had been circulated to all members.

Motion-4751-23-Councillor G. Blackwood/Councillor M. Nippard
Resolve that the Minutes of the Regular Public Council Meeting of March 13th, 2023 be adopted as circulated.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Business Arising:

Complaint re Roads

The dip in the road on Main Street South has been filled. The dip in the road on Main Street in the area of the old clinic will be looked at the spring. We will keep in touch with Transportation and Works for updates regarding this problem.

Motion-4753-23-Councillor D. Howell/Councillor M. Nippard

Resolve to approve the request for: Fire Chief Nathanael White to attend the Firefighter 2, Advanced First Aid and Vehicle Extraction course; Firefighter Justin Goodyear to attend the Pumper Operations course; and Firefighters Victor Chant and Ryan Ellsworth to attend the Air Brakes course at the Fire Training School as presented.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Traffic Control Course

All Firefighters who requested the Traffic Control Course have been registered.

Junior Firefighter Program updates

There are now 8 Junior Firefighters enrolled in the Pilot Program. An update on the training to date was presented to and reviewed by members. Newfoundland Power is providing an Electric Safety Presentation to the Junior Firefighters on April 3rd, 2023.

Fire Dept:

Approval Request JF Program

Motion-4754-23-Councillor M. Nippard/Councillor D. Howell

Resolve to approve the Fire Department request to purchase T-Shirts for the 8 Junior Firefighters and 4 Instructors estimated at \$250.00.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Accounts

Payable:

Tulk's Home Hardware	\$1,368.52 – FH Storage Room (Paid)
Central Cashier's Office	\$ 1,121.25 – Salt/Sand Mixture
NL Power	\$ 43.44 – Hydro – Lift Station
NL Power	\$ 831.25 – Hydro – Fire Hall
NL Power	\$ 218.67 – Hydro – Booster Station
NL Power	\$ 555.71 – Hydro – Mun. Bldg.
NL Power	\$ 353.18 – Hydro – Garage
NL Power	\$ 134.29 – Hydro – Chlor. Chambers
Triple T. Mechanics Ltd.	\$ 815.48 – Pumper Inspection
Computer Shack Inc.	\$ 103.49 – Printer Toner

Cal Legrow	35,616.30 – Town Insurance
G & M Services	\$ 492.70 – Gas: 296.70: Diesel 196.00
Receiver General for Canada	\$3,397.32 – Payroll Remittance
CIBC Mellon	\$ 484.58 – Pension Premiums
NAPE	\$ 74.76 – Union Dues
Bell Mobility	\$ 39.33 – Phone – Cell

Motion-4755-23-Councillor D. Howell/DM K. Blackwood

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor M. Nippard	

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
MAA	Update	Info Only

Members

Business:

SAM AGM

The SAM AGM will be held in Port au Choix on May 26th and 27th. The Town Representatives, Councillor Tony Moyles and Councillor Mitchell Nippard will inform Council at the next meeting if either or both are available to attend.

Round Table Meeting

Mayor Howell attended the virtual Round Table Meeting and gave an overview of the following topics discussed:

- Doctor Shortage/Nurse Shortage & wait times at hospitals
- Municipal MOG needs to be increased
- Regionalization
- Infrastructure funding not announced until late in the year often delaying the project for another year meaning price increases from the original estimates.
- Auditors – Shortage of Auditors and increase in Audit Cost
- Waste Management – high cost for some areas in transporting waste to the Waste Management Site
- Staff Shortages at Municipal Affairs and changes required to the Municipalities Act.

Adjournment:

Motion-4756-23-DM Blackwood/Councillor M. Nippard

Resolve that Council do now adjourn to meet again on Monday, April 10th, 2023 at 7:30 p.m.

In favour:	Mayor Howell	DM Blackwood
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Councillor G. Blackwood Councillor D. Howell
Councillor M. Nippard
Opposed: 0
Abstaining: 0
Motion Carried.

Meeting adjourned at 9:00 p.m.

Monday, March 13th, 2023

Minutes of the Regular Public Meeting of Council held on Monday, March 13th, 2023 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Kimberly Blackwood
Councillor Gordon Blackwood
Councillor Dale Howell
Councillor Tony Moyles
Councillor Mitchell Nippard
Clerk/Manager Dianne Goodyear

Absent: Councillor Hayward Morgan (Leave of Absence)

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4738-23-Councillor G. Blackwood/DM K. Blackwood**
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell DM Blackwood
 Councillor G. Blackwood Councillor D. Howell
 Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of February 27th, 2023 which had been circulated to all members.

Motion-4739-23-Councillor M. Nippard/DM K. Blackwood
Resolve that the Minutes of February 27th, 2023 be adopted as circulated.

In favour: Mayor Howell DM Blackwood
 Councillor G. Blackwood Councillor D. Howell
 Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0
Motion Carried.

**Business
Arising:**

Complaint re Roads

Trans and Works advised they would make temporary repairs to the dip in the road on Main Street South and the necessary repairs would be done when the summer season starts.

Wood Chipper

Motion-4740-23-Councillor G. Blackwood/Councillor T. Moyles

Resolve to purchase the 4 inch Wood Chipper from CBS Rentals at the lowest quote received in the amount of \$9,889.99.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

The Town received a grant from MMSB in the amount of \$10,000 for the purchase of a wood chipper with the intent of using the wood chips mainly for the upkeep of the walking trail. Further details regarding the location for drop off or pick up of alders, small Christmas trees, etc. and training and safety requirements will be determined at a future meeting.

**Committees:
Finance:**

Collections Report

The Collection Report for the month of February was presented to and reviewed by members. Collection of arrears is steadily progressing.

Provincial Student Application

Motion-4741-23-Councillor G. Blackwood/Councillor M. Nippard

Resolve that the town will apply for a Provincial Summer Student.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Finance:

Admin. Wages

Motion-4742-23-Councillor D. Howell/Councillor M. Nippard

Resolve to enter into a "Privileged Session" to discuss this topic.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell

Councillor T. Moyles Councillor M. Nippard
Opposed: 0
Abstaining: 0

Motion Carried.

(Clerk/Manager D. Goodyear left the meeting at 7:40 p.m. due to a conflict of interest)

Discussion

(Clerk/Manager was invited back to the meeting at 8:10 p.m.)

Motion-4743-23-Councillor G. Blackwood/Councillor M. Nippard

Resolve that the meeting be returned to an “Open Session”.

In favour: Mayor Howell DM Blackwood
 Councillor G. Blackwood Councillor D. Howell
 Councillor T. Moyles Councillor M. Nippard

Opposed: 0
Abstaining: 0

Motion Carried.

Motion-4744-23-Councillor D. Howell/Councillor T. Moyles

Resolve that the Admin. Staff would receive the same wage increase as per the union negotiations for the Maintenance Workers.

In favour: Mayor Howell DM Blackwood
 Councillor G. Blackwood Councillor D. Howell
 Councillor T. Moyles Councillor M. Nippard

Opposed: 0
Abstaining: 0

Motion Carried.

Public Works: Water Report

The water report from Government Services for the water tests conducted on March 6th, 2023 was satisfactory.

Public Works: Chlorine Readings

The Chlorine Readings for the month of February was presented to and reviewed by members. Readings were within guidelines.

Monthly Usage/Flow Data

The Monthly Usage and Flow Data reports for the month of February were presented to and reviewed by members. The average daily water usage was 153,132 gallons per day.

Waterline Leak Route 330

There is a waterline leak around the vent on Route 330 that will need to be dug up and repaired by a contractor since an excavator will be required. This will be scheduled later in the spring.

Fire Dept:

Regional Training

The Fire Department requested approval to offer an Alternate Fuel Vehicle Course for training in electric and hybrid vehicles during emergency operations. The estimated cost is \$600 plus one night's accommodation for the instructor. However, if the course was offered regionally, FES would contribute \$500 towards the event.

Motion-4745-23-DM K. Blackwood/Councillor G. Blackwood

Resolve to approve the request to offer regional training for the above provided the contribution of \$500 from FES is confirmed.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Rink Elevation

The Fire Department requested to elevate the curb height under the main doors at the rink to allow for a deeper reservoir to hold water and decrease their demand to keep filling the rink throughout the winter. Other options were discussed and will be monitored over the next winter.

In the meantime, the manufacturer will be contacted for suggestions as we are unable to make any changes without the manufacturer's approval due to warranty. Results will be brought back to a future meeting for further discussion.

Fire Van

The speedometer in the Fire Van is not working. The dash cluster was replaced a couple of years ago with a used cluster made up from 2 old dash clusters. The van is a 2000 and it was not possible to find a new dash cluster or used dash cluster from the same type of vehicle in the past. We will continue to look for a used dash cluster and check out used cube vans or used ambulances as a possibility for purchase should the need arise.

Recreation:

Winter Family Fun Day/Interp

The Rec. Committee has planned a Winter Family Fun Day on March 18th, 2023 offering activities at the Pond and requested the use of the Interpretation Center. Members were in agreement to allow the use of the center and the town maintenance workers will bring up water for the bathrooms.

Motion-4746-23-DM K. Blackwood/Councillor M. Nippard

Resolve to donate \$25.00 to the Rec. Committee towards the supplies for the Winter Fun Day.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

New Member Request

Motion-4747-23-DM K. Blackwood/Councillor G. Blackwood

Resolve to approve the request for new members: Wandalee Brinson, Ashley Boone and Reggie Mercer to join the Recreation Committee.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Accounts

Payable:

Receiver General for Canada	\$ 94.20 – FD Radio Licence (Paid)
Bell Aliant	\$ 81.36 – Phone – FD (Paid)
Bell Aliant	\$ 313.62 – Phone/Fax/Internet (Paid)
PMA	\$ 86.25 – Training Registration (Paid)
Gander Bay North Local Service District	\$ 400.00 – FD Training (Paid)
CNWM	\$1,496.60 – Tipping Fees
Carmanville Valu Grocer	\$ 18.08 – Kitchen/Janitorial Supplies
K & D Pratt Ltd.	\$ 387.95 – BA Servicing
Harty Engineering	\$1,414.34 – Concrete Testing @ Rink
Dooley's	\$ 119.91 – Courier Service re BA Service
Collabria Visa	\$ 72.39 – Pocket Calendars 2023
Tulk's Home Hardware	\$ 63.41 – Janitorial & Garage Supplies
FCM	\$ 351.42 – Annual Membership Dues
G & M Services	\$ 509.21 – Gas – Town
TRIO Benefits	\$ 318.07 – Health Premiums
DASIT Recharging	\$ 48.88 – Tags – Fire Ext. Inspections

Motion-4748-23-Councillor M. Nippard/Councillor D. Howell

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

New Business:

Crown Land Referral

The town has not been contacted by the resident who has applied to crown land with regards to construction on this property. Further research is required regarding the referral before council can reply to Crown Lands. Results will be brought back to a future meeting for further discussion.

Business to operate

Members were in agreement to grant approval to operate to Val's Takeout to offer mobile takeout services during special occasions in the town provided the mobile unit is removed daily. Should circumstances change and the request would be for stationery usage, it will be brought back to Council for further consideration.

Members

Business:

Symposium

Mayor Howell and DM K. Blackwood have both been registered for the MNL Symposium in Gander on May 4th to 6th, 2023. Any other member wishing to attend should contact the office to get registered.

Small Town Round Table Meeting

Mayor Howell and DM K. Blackwood have both been registered for the Small Town Round Table Virtual Meeting on March 15th at 7:00 p.m. Any other member wishing to attend should contact the office to get registered.

Adjournment:

Motion-4749-23-Councillor M. Nippard/Councillor G. Blackwood

Resolve that Council do now adjourn to meet again on March 27th, 2023 at 7:30 p.m.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:30 p.m.