

Monday, May 29th, 2023

Minutes of the Regular Public Meeting of Council held on Monday, May 29th, 2023 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Kimberly Blackwood
Councillor Gordon Blackwood
Councillor Dale Howell
Councillor Hayward Morgan
Councillor Tony Moyles
Councillor Mitchell Nippard
Clerk/Manager Dianne Goodyear

Guests: Denise Jackman (Regional Director, NL Housing)
Kelly Faulkner (NL Housing)
Brenda Gillingham (NL Housing)

Residents: Lorna Angell
Marilyn Tulk
Janice Goodyear
Derek Hicks

Call to Order: Chair @ 7:30 p.m.

Agenda: Carmanville Terrace listed under “New Business” was moved to be discussed at the beginning of the meeting.

Motion-4786-23-DM Blackwood/Councillor M. Nippard

Resolve that the Agenda be adopted as amended.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor H. Morgan	Councillor T. Moyles
	Councillor M. Nippard	

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of May 8th, 2023 which had been circulated to all members.

Motion-4787-23-Councillor H. Morgan/DM Blackwood

Resolve that the Minutes of the Regular Public Council Meeting of May 8th, 2023 be adopted as circulated.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor H. Morgan	Councillor T. Moyles

Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Guest:

NL Housing Representatives – Carmanville Terrace

Mayor Howell welcomed the NL Housing Representatives and Residents/Business Owners to the meeting and asked Regional Director of NL Housing, Denise Jackman, to give Council an overview of what was proposed regarding Carmanville Terrace.

Ms. Jackman stated that their mandate is to offer affordable housing and housing the homeless which has escalated at an alarming rate with the lack of affordable housing and rentals being the driving factor.

She explained that they had people housed at the hotel in Gander but the hotel no longer had room for them due to summer bookings. They had a location in Gander which they found out on May 25th was turned down during the Fire Inspection due to wiring/sprinkler concerns. They just need somewhere to house these people until their facility can be repaired to pass the inspection. They will then be housed at the facility in Gander.

Therefore, NL Housing approached the PCH owners to lease/rent the building to them as a very temporary measure to house these people until the building in Gander could be used.

Ms. Jackman advised that they are unable to speak specifically about these individuals due to the privacy act. She said these people have to apply to NL Housing and be assessed and questions are asked and verified before they are eligible for assistance.

She stated that the home would be staffed and there would be security on site (not because of the individuals themselves but because that is their own policy).

Members of council brought forward concerns of residents and business owners about the risk to the community if these people are housed here. Ms. Jackman said the resident's concerns were understandable but they have safe guards in place with staffing and security as they are set up as a government agency to provide a social safety net and that everyone deserves a place to sleep at night. She said they are not trying to hide anything and they do not anticipate any problems if the lease/rental goes ahead.

Mayor Howell thanked the Representatives for coming and they left the meeting at 8:10 p.m.

Council then asked the residents/business owners in attendance to voice their concerns which were mostly about drug use/drug addicts and possibility of break-ins as covered by council's questions above. They also wanted to know:

- how many security on staff and hours of work?
- how many staff and hours of work?
- how long would the people be housed there?

They also brought up questions regarding the building being closed down by Service NL and problems with the sewer system at the home which will be checked out.

Council advised we need to check with Service NL to see if they had been involved and what the outcome was and to check Municipal Affairs as to what authority council has in this matter before making a decision.

Residents and business owners left the meeting at 8:50 p.m.

**Business
Arising:**

Fire Van

Councillor Blackwood advised that the dash cluster for the van would be here tomorrow.

Portable Pump

The suction hose for the portable pump was left in Come-by-Chance where the testing was done. Members were in agreement that the cheapest way to get it returned was by courier.

Code of Conduct Training

The Code of Conduct Mandatory Training for Officials and Staff has been completed as well as most of the Fire Department Members. Rec. Committee members are scheduled for the training on May 30th and the Habitat Committee members are scheduled on June 1st.

Wood Chipper – Location/Shed size

The Public Works Committee will determine the best location for the wood chipper and shed site and bring a report back to the next meeting for discussion.

**Business
Arising:**

Shuffleboards – Location/Setup

The Public Works Committee will also determine the best site and setup for the Shuffleboards and bring report back to next meeting for further discussion.

**Committees:
Finance:**

Prov. Summer Student Approval

The Town has received approval for 1 Summer Student under the Provincial Government for 4 weeks at 20 hours a week. Notices will be posted.

Harbour clean up

Members were in agreement that the Town would provide gloves and garbage bags for the ocean harbour cleanup on June 8th as per past practice.

Playground

Motion-4788-23-DM Blackwood/Councillor M. Nippard

Resolve that the Town will purchase the Kids Builders Inclusive Play Structure through Gas Tax Funding if the amount required is available.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor H. Morgan	Councillor T. Moyles
	Councillor M. Nippard	

Opposed: 0

Abstaining: 0

Motion Carried.

Public Works:

Water Report

The Water Report from Government Services for testing on May 16th was satisfactory.

Public Works:

Water Leak/Curb Stop

A water leak on 18 Main Street was discussed by members. Members were in agreement to have the water tested for chlorine and try to determine the location of the leak. The results will be brought back to Council for further discussion.

Town Pickup – Pan Liner

Members were in agreement that a new box liner is required for the Town Pickup. Prices will be obtained and brought back for further discussion.

Fire Dept:

Foam

Motion-4789-23-DM Blackwood/Councillor D. Howell

Resolve that the Fire Department's request for approval to purchase 4 jugs of foam be approved.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor H. Morgan	Councillor T. Moyles
	Councillor M. Nippard	

Opposed: 0

Abstaining: 0

Motion Carried.

Incident Reports

Two FES Incident Reports were presented to and reviewed by members.

Habitat:

CCNL Internship Program

Motion-4790-23-Councillor D. Howell/Councillor G. Blackwood

Resolve that the Town will partner with the Carmanville Habitat Committee to provide \$3,000 as the community partner in applying for the CCNL Internship 12 week program. If approved, the CCNL would pay the remaining 60% of funding required for the position.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor H. Morgan Councillor T. Moyles
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

New Member

Motion-4791-23-DM Blackwood/Councillor D. Howell

Resolve that the request for new member Lori-Anne Head to join the Habitat Committee be approved.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor H. Morgan Councillor T. Moyles
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Recreation:

Resignations

Resignations from the Recreation Committee were received from Brittany Whalen (Rentals) and Christina Hancott (Vice-Chair).

Accounts

Payable:

Rockwater	\$1,751.68 – Chlorine
Penguin Management Inc.	\$ 972.00 – FD Pager (annual) US FUNDS
NLCSA	\$ 517.50 – FD Training
TRIO	\$ 318.07 – Health Premiums
Central Cashier’s Office	\$ 862.50 – Salt/Sand Mixture
NL Power	\$ 153.78 – Hydro – Garage
NL Power	\$ 119.91 – Hydro – Chlor. Chambers
NL Power	\$ 388.75 – Hydro – Mun. Bldg.
NL Power	\$ 196.56 – Hydro – Booster Station
NL Power	\$ 597.38 – Hydro – Fire Hall
NL Power	\$ 44.41 – Hydro – Lift Station
Computer Shack	\$ 206.98 – Printer Toners
G & M Services	\$ 867.64 – Gas: Town 423.01; FD 444.63

Bell Mobility
CarQuest

\$ 40.14 – Phone – Cell
\$ 216.37 – Battery – Fire Pump

Motion-4792-23-Councillor G. Blackwood/Councillor D. Howell

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor H. Morgan Councillor T. Moyles
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
MAA	Updates	Info Only

New Business: Permit Request

Approval has been received from Newfoundland Power regarding the shed permit request at 154 Main Street. Members were in agreement to approve the request to build the shed as per Town’s Accessory Building Permit Regulations provided.

Carmanville Terrace

Moved to first item on the Agenda.

Members

Business: Gazebo/Rink area

The following incidents were reported by residents regarding the young people hanging out at the Gazebo and Rink areas:

- someone climbed onto the roof and was attempting to remove the square top of the gazebo
- there was a dirt bike in the rink with the back tire on the concrete and the front tire up against the boards while the driver was accelerating and screeching the back tire
- there was a quad in the rink pushing against the side boards
- Fires have been lit behind the building next to the Gazebo
- Swings have been put up in the Gazebo
- Quad in the Gazebo.

While it is nice to see this property being used by so many young people, this type of behaviour is not permitted or acceptable.

Policies/Acts – Town website

Members were in agreement that the new “Municipal Code of Conduct” should be posted on the Town Website along with the Violence Prevention and Harassment Prevention Plans.

SAM AGM

Councillor H. Morgan attended the SAM AGM in Port-Au-Choix this past weekend and gave an overview of events to members.

Adjournment:

Motion-4793-23-Councillor M. Nippard/DM Blackwood

Resolve that Council do now adjourn to meet again on June 12th, at 7:30 p.m.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor H. Morgan	Councillor T. Moyles
	Councillor M. Nippard	

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 10:30 p.m.

Monday, May 8th, 2023

Minutes of the Regular Public Meeting of Council held on Monday, May 8th, 2023 in Council Chambers.

Attendees:

Mayor Keith Howell (Chair)
Deputy Mayor Kimberly Blackwood
Councillor Dale Howell
Councillor Hayward Morgan
Councillor Tony Moyles
Councillor Mitchell Nippard
Clerk/Manager Dianne Goodyear

Absent:

Councillor Gordon Blackwood

Call to Order:

Chair @ 7:30 p.m.

Agenda:

Motion-4777-23-Councillor M. Nippard/DM Blackwood

Resolve that the Agenda be adopted as circulated.

In favour:	Mayor Howell	DM Blackwood
	Councillor D. Howell	Councillor H. Morgan
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0
Motion Carried.

Minutes:

Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of April 26th, 2023 which had been circulated to all members.

Motion-4778-23-Councillor T. Moyles/Councillor M. Nippard

Resolve that the Minutes of the Regular Public Council Meeting of April 26th, 2023 be adopted as circulated.

In favour:	Mayor Howell	DM Blackwood
	Councillor D. Howell	Councillor H. Morgan
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Recreation Concerns

The Committee has been contacted as further information is required. When the info is received, it will be brought back for further discussion.

Fire Van

Research for the speedometer for the fire van is still ongoing. A used one has been located and will be checked out. Members are also checking on an analog speedometer.

Portable Pumps

During repairs, the seal was broken and vendor had to order new seal. He advised the repairs should be done this week.

Utility Trailer Repairs

The repairs to the utility trailer have been done. However, flat iron will still be required to repair fenders.

W.S. Privileged Session

Motion-4779-23-DM Blackwood/Councillor H. Morgan

Resolve to enter into a "Privileged Session" to discuss this topic.

In favour:	Mayor Howell	DM Blackwood
	Councillor D. Howell	Councillor H. Morgan
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Discussion

Motion-4780-23-Councillor H. Morgan/Councillor T. Moyles

Resolve that the meeting be returned to an “Open Session”

In favour: Mayor Howell DM Blackwood
Councillor D. Howell Councillor H. Morgan
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Motion-4781-23-Councillor T. Moyles/Councillor D. Howell

Resolve to approve the request for exemption as presented due to the extenuating circumstances brought forward.

In favour: Mayor Howell DM Blackwood
Councillor D. Howell Councillor H. Morgan
Councillor T. Moyles

Opposed: Councillor M. Nippard

Abstaining: 0

Motion Carried.

Committees:

Finance:

Collection Report

The Collections Report for April was presented to and reviewed by members. Collection of arrears is progressing steadily.

Public Works:

Chlorine Readings

The Chlorine Readings for the month of April were presented to and reviewed by members. Readings were all within the recommended guidelines.

Monthly Water Usage/Flow Data

The monthly water usage and flow data reports were presented to and reviewed by members. The average water usage was 163,451 gallons per day.

Public Works:

Garage Floor – Paint

More information is required and will be brought back to next meeting when information is gathered.

Clean up week

Spring Clean-up is scheduled for May 29th to June 8th, 2023.

Fire Dept:

Jr. Firefighter Program update

An update on the Junior Firefighter program was presented to and reviewed by members.

Fire Training School

Motion-4782-23-DM Blackwood/Councillor D. Howell

Resolve the Fire Training School applications be approved as presented.

In favour: Mayor Howell DM Blackwood
Councillor D. Howell Councillor H. Morgan
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Incident Report

An incident report regarding the attic ladder hold down on the Pumper broke while taking the ladder off the pumper. The bolt has been replaced and the bracket put back on.

Accounts

Payable:

Battlefield	\$ 56.35 – Rental – Sewer Snake
Bell Aliant	\$ 83.80 – Phone – Fire Dept.
Bell Aliant	\$ 324.72 – Phone/Fax/Internet – Office
Bell Mobility	\$ 39.33 – Phone – Cell
CNWM	\$1,591.80 – Tipping Fees
Carmanville Valu Grocer	\$ 15.65 – Kitchen Supplies
CIBC Mellon	\$ 604.48 – Pension Premiums
K & D Pratt	\$ 112.69 – BA Wipes – FD
NAPE	\$ 109.60 – Union Dues
NL Power	\$1,802.76 – Hydro – Street Lighting
Pennell’s Service Station	\$ 77.80 – Tire Repair/Bulbs/Bleed Screws
Pennell’s Service Station	\$6,648.48 – Transmission – Town Pickup
Pennell’s Service Station	\$1,126.54 – Tires – Town Pickup
Pennell’s Service Station	\$ 684.02 – Tires – Utility Trailer
Pretty Safe Enterprises	\$ 265.65 – First Aid Training Materials
Receiver General for Canada	\$4,907.12 – Payroll Remittance
Tulk’s Home Hardware	\$ 806.40 – Trailer/Garage/Janitorial
Collabria Visa	\$ 400.00 – Mun Conduct Act Registration

Motion-4783-23-Councillor M. Nippard/Councillor D. Howell

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell DM Blackwood
Councillor D. Howell Councillor H. Morgan
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

New Business: Phoenix Academy – Grant Application

Motion-4784-23-Councillor D. Howell/Councillor H. Morgan

Resolve that the Town will enter into a partnership with Phoenix Academy in applying for a grant for their playground as per their request.

In favour:	Mayor Howell	DM Blackwood
	Councillor D. Howell	Councillor H. Morgan
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Members

Business:

Code of Conduct Training

The Code of Conduct Training that Council is required to have completed by June 1st will be scheduled within the coming week. The mandatory training of 5 modules under the new Code of Conduct that Council is required to have completed by September 1st will be scheduled in the next couple of weeks as well. Members will be advised of the dates as soon as possible.

Symposium

Mayor Howell and Councillor H. Morgan both attended the MNL Symposium last week/weekend. Both Mayor Howell and Councillor Morgan gave an overview of the sessions presented at the Symposium.

Municipal Awareness Week (May 8 – 12, 2023)

Due to the lateness of the date for Municipal Awareness Week being announced, it is unlikely there will be time to set anything up for this week.

Adjournment:

Motion-4785-23-Councillor D. Howell/DM Blackwood

Resolve that Council do now adjourn to meet again on May 23rd, 2023 at 7:30 p.m.

In favour:	Mayor Howell	DM Blackwood
	Councillor D. Howell	Councillor H. Morgan
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:45 p.m.