

Monday, November 27th, 2023

Minutes of the Regular Public Meeting of Council held on Monday, November 27th, 2023 in Council Chambers.

Attendees: Mayor Keith Howell
Deputy Mayor Kimberly Blackwood
Councillor Gordon Blackwood
Councillor Dale Howell
Councillor Hayward Morgan
Councillor Tony Moyles (via Remote Attendance)
Councillor Mitchell Nippard
Clerk/Manager Dianne Goodyear

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4567-23-Councillor G. Blackwood/Councillor H. Morgan**
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor H. Morgan Councillor T. Moyles
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

MIN2223: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of November 14th, 2023 which had been circulated to all members.

Motion-4568-23-Councillor H. Morgan/Councillor D. Howell

Resolve that the Minutes of the Regular Public Council Meeting of November 14th, 2023 be adopted as circulated.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor H. Morgan Councillor T. Moyles
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

MIN2323: Mayor Howell asked if there were any errors or omissions to the Minutes of the Special Public Council Meeting of November 21st, 2023 which had been circulated to all members.

Motion-4569-23-Councillor M. Nippard/Councillor G. Blackwood

Resolve that the Minutes of the Special Public Council Meeting of November 21st, 2023 be adopted as circulated.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor H. Morgan Councillor T. Moyles
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising:

Rink Fencing/Netting

Motion-4570-23-Councillor G. Blackwood/Councillor H. Morgan

Resolve to purchase the fencing and netting for the rink from Athletica Sport Systems Inc. as per specs and pictures provided.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor H. Morgan Councillor T. Moyles
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Fire Van

The 2018 Ford Econoline Van for the Fire Department should be delivered this week.

Fire Training Grounds Proposal

There is a fire hydrant close to the Highways Depot on Route 330 so the area next to the depot towards Musgrave Harbour is a possible site for the Fire Department Members to consider. Cell phone service is available in that area as well. Info will be passed on to the Fire Chief to present to the members.

Committees:

Finance:

Budget Preparation/FD Budget

The 2024 Budget Draft was presented to and discussed by members. Further research is required on the Fire Department Budget; results will be brought back to the next meeting. The Town's Budget will then be finalized and presented for adoption.

Canada Summer Jobs Application

Motion-4571-23-Councillor G. Blackwood/Councillor H. Morgan

Resolve to apply for the Canada Summer Jobs as per previous years.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor H. Morgan Councillor T. Moyles

Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Playground

A Tender Call is required by the School Board as well as the Town with regards to the piece of equipment for the playground. Results will be brought back when received.

Christmas Bonuses

(Town Clerk/Manager D. Goodyear, Councillor M. Nippard and Councillor T. Moyles left the meeting at 8:25 p.m. due to a conflict of interest)

Discussion

(Town Clerk/Manager D. Goodyear, Councillor M. Nippard and Councillor T. Moyles returned to the meeting at 8:35 p.m.)

Motion-4572-23-Councillor G. Blackwood/Councillor D. Howell

Resolve that the Christmas Bonuses be the same as in the previous year.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor H. Morgan

Opposed: 0

Abstaining: 2 – Councillor M. Nippard and Councillor T. Moyles

Motion Carried.

Public Works:

Quarterly Water Report

The Quarterly Water Report from samples taken in June 2023 by Water Resource, Dept. of Environment was presented to and reviewed by members. THM’s were 112.88 and HAA’s were 80.38 which are slightly over the recommended guidelines.

Loader Tires (Front)

Motion-4573-23-Councillor G. Blackwood/Councillor D. Howell

Resolve to purchase 2 Front Loader Tires at the lowest quote received which was from OK Tire at \$558.84 each.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor H. Morgan Councillor T. Moyles
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Possible Water Leak

Further research is required regarding a possible water leak in the vicinity of 92 Main Street. Results will be relayed to members for further action.

Fire Dept:

FD Membership Application

Motion-4574-23-Councillor H. Morgan/DM Blackwood

Resolve to approve the membership application for Keith Landry to join the Fire Department as presented and recommended by Fire Chief White.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor H. Morgan Councillor T. Moyles
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Fundraising

A request was received for Council approval for the Junior Firefighters to fundraise. More information is required with regards to what the fundraising is for and what type of fundraising is involved as licenses are required for ticket sales which would have to be applied for by the Town or Fire Department and there are rules that would have to be adhered to with different types of fundraising.

FES Funding 2024

Motion-4575-23-Councillor G. Blackwood/Councillor M. Nippard

Resolve to apply to FES Funding 2024 for a commercial washer to properly wash Bunker Gear as requested by the Fire Chief on behalf of the Fire Department.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor H. Morgan Councillor T. Moyles
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Accounts

Payable:

Pretty SAFE Enterprises	\$ 680.80 – FD First Aid (Paid)
NL Power	\$ 62.49 – Hydro – Garage
NL Power	\$ 178.74 – Hydro – Booster Stn.
NL Power	\$ 46.45 – Hydro – Lift Station
NL Power	\$ 378.80 – Hydro – Mun. Bldg.
NL Power	\$ 126.82 – Hydro – Chlor. Chambers
NL Power	\$ 552.12 – Hydro – Fire Hall
Safety Source Fire	\$ 370.68 – FD Boots
EMCO	\$2,949.32 – Hydrant Repairs
K & D Pratt	\$ 355.93 – FD BA Servicing

Bell Mobility \$ 39.33 – Phone – Cell
Carmanville Valu Grocer \$ 28.25 – Kitchen Supplies

Motion-4576-23-DM Blackwood/Councillor G. Blackwood

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor H. Morgan Councillor T. Moyles
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Members

Business:

CEEP

The start date for the Community Enhancement Program is December 4th, 2023. Members were in agreement that decorating the Community Christmas Tree and decks would be the first priority. The rink work will commence immediately after the decorating is completed.

TCM – Vacation

Town Clerk/Manager will be taking vacation from December 20th, 2023 to January 9th, 2024. The Assistant Clerk will be covering during this period.

Adjournment:

Motion-4577-23-DM Blackwood/Councillor G. Blackwood

Resolve that Council do now adjourn to meet again on Monday, December 11th, 2023 at 7:30 p.m.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor H. Morgan Councillor T. Moyles
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:10 p.m.

Tuesday, November 21st, 2023

Minutes of a Special Public Meeting of Council held on Tuesday, November 21st, 2023 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Kimberly Blackwood
Councillor Gordon Blackwood
Councillor Dale Howell
Councillor Hayward Morgan
Councillor Tony Moyles
Councillor Mitchell Nippard
Clerk/Manager Dianne Goodyear

Call to Order: Chair @ 7:00 p.m.

This meeting was called to discuss a Cube Van that Councillor G. Blackwood checked out this past weekend. The Fire Van we currently have needs to be replaced.

Mayor Howell left the meeting and went to the Fire Hall to check with the members to see if they were in favour of purchasing this vehicle. Fire Chief White had forwarded the information regarding the vehicle to Council and had previously forwarded it to all their members. Fire Department members were overwhelmingly in favour

(Mayor Howell, DM Blackwood, Councillor G. Blackwood, Councillor D. Howell and Councillor M. Nippard left the meeting at 7:30 p.m. due to a conflict of interest).

Motion-4565-23-Councillor H. Morgan/Councillor T. Moyles
Resolve to purchase the 2018 Cube Van at the cost of \$27,500 plus tax upon receipt of the inspection slip. Further that the manifold is replaced and new tires are installed as stated by the seller.

In favour: Councillor H. Morgan Councillor T. Moyles
Opposed: 0
Abstaining: 0

Motion Carried.

(Mayor Howell, DM Blackwood, Councillor G. Blackwood, Councillor D. Howell and Councillor M. Nippard returned to the meeting at 7:45 p.m.)

Adjournment: **Motion-4566-23-Councillor D. Howell/Councillor T. Moyles**
Resolve that the meeting be adjourned.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor H. Morgan Councillor T. Moyles
Councillor M. Nippard

Opposed: 0
Abstaining: 0

Motion Carried.

Meeting adjourned at 7:50 p.m.

Tuesday, November 14th, 2023

Minutes of the Regular Public Meeting of Council held on Tuesday, November 14th, 2023 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Kimberly Blackwood
Councillor Gordon Blackwood
Councillor Dale Howell
Councillor Tony Moyles
Councillor Mitchell Nippard
Clerk/Manager Dianne Goodyear

Absent: Councillor Hayward Morgan

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4855-23-Councillor T. Moyles/DM Blackwood**
Resolve that the Agenda be adopted as presented.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of October 30th, 2023 which had been circulated to all members.

Motion-4856-23-Councillor T. Moyles/Councillor G. Blackwood
Resolve that the Minutes of the Regular Public Council Meeting of October 30th, 2023 be adopted as circulated.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Business

Arising: **Video Surveillance**
Research is ongoing.

Rink Fencing/Netting
Research is ongoing.

Committees:
Finance:

Collections Report
The Collections Report for October was presented to and reviewed by members.

Budget Preparation
The Finance Committee will meet on Monday, November 20th, 2023 at 7:00 p.m. to begin the budget preparation.

Consultant SSSP
Motion-4857-23-Councillor M. Nippard/Councillor G. Blackwood
Resolve to accept the Consultant’s Site Specific Safety Plan for the W.S. Phase 4 – 17-GI-24-00026 as presented.

In favour: Mayor Howell DM Blackwood
 Councillor G. Blackwood Councillor D. Howell
 Councillor T. Moyles Councillor M. Nippard

Opposed: 0
Abstaining: 0

Motion Carried.

Community Enhancement Employment Program
Motion-4858-23-Councillor G. Blackwood/Councillor M. Nippard
Resolve that the Community Enhancement Employment Program funding of \$20,000 be accepted as presented.

In favour: Mayor Howell DM Blackwood
 Councillor G. Blackwood Councillor D. Howell
 Councillor T. Moyles Councillor M. Nippard

Opposed: 0
Abstaining: 0

Motion Carried.

Business
Arising:

Land Sales (Privileged)
(DM Blackwood & Councillor G. Blackwood left the meeting at 7:55 p.m. due to a conflict of interest)

Motion-4859-23-Councillor T. Moyles/Councillor M. Nippard
Resolve to enter into a “Privileged Session” to discuss this topic.

In favour: Mayor Howell Councillor D. Howell

The Monthly Usage and Flow Data for the month of October were presented to and reviewed by members. The average daily water usage was 158,782 gallons per day.

Chemical Feed Pump/diaphragms

Motion-4562-23-Councillor G. Blackwood/Councillor T. Moyles

Resolve to purchase a new Chemical Feed Pump for backup as the backup pump is no longer working.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Deep Socket Set

Members were in agreement to determine which sockets are required and to purchase them individually as it is cheaper than purchasing a set.

Public Works:

Water leak

Members were in agreement to have the town workers repair the waterline leak in the area of 182-184 Main Street as the location of the leak cannot be determined without digging up and it may be in the abandoned line from an old shut off.

Fire Dept:

Incident Report

An incident report regarding the side mirror of the Fire Van was presented to and reviewed by members. There was no damage to the mirror and members were in agreement that no action needs to be taken.

Junior Firefighters Program 2023

The Junior Firefighters Program recently started their new program and they have a total of 10 Junior Firefighters participating this year. Council members were invited to drop by during their training nights (Monday nights) to check it out or introduce themselves to the new recruits.

Fire Van

Another option for a Fire Van, received from Fire Chief White, was presented to and reviewed by members. Further research is required.

Santa Claus Parade

The Santa Claus Parade is scheduled for December 9th, 2023.

Fire Training Grounds Proposal

The old Rind Pit was suggested as a site for the Fire Training Grounds by the Fire Department. Further research is required with regards to the cost of developing the land, funding possibilities, etc. Results will be brought back to a future meeting for further discussion.

Accounts

Payable:

Bell Aliant	\$ 81.36 – Phone – Fire Dept. (Paid)
TRIO	\$ 318.07 – Health Premiums
CarQuest Auto Parts	\$ 264.71 – Vehicle Maintenance
CarQuest Auto Parts	\$ 815.72 – Wheel Bearings – Town Pickup
Computer Shack Inc.	\$ 206.98 – Printer Toners
Collabria Visa	\$ 339.48 – SAM Conference
Central Office Equipment	\$ 90.74 – Office Supplies
Rockwater	\$1,903.02 – Chlorine
Carmanville Valu Grocer	\$ 25.62 – Janitorial & Kitchen Supplies
Tulk’s Home Hardware	\$ 248.61 – Shuffleboards/WS/Trailer Rep.
G & M Services	\$ 485.80 – Gas – Town
CNWM	\$2,651.60 – Tipping Fees
D & M Services Ltd.	\$1,035.00 – Class A (NC Head/Burry’s Lane)
ANW Construction	\$3,622.50 – Waterline Repairs

Motion-4563-23-DM Blackwood/Councillor G. Blackwood

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Members

Business:

Christmas Tree Lighting

The Christmas Tree Lighting has been scheduled for December 8th, 2023 at 7:00 p.m. It will be an Outdoor Event, held at the Recreation Center parking lot – weather permitting. If the weather is bad, it will be moved inside the Rec. Center.

Adjournment:

Motion-4564-23-Councillor M. Nippard/Councillor T. Moyles

Resolve that Council do now adjourn to meet again on Monday, November 27th, 2023 at 7:30 p.m.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:00 p.m.