

Monday, October 30th, 2023

Minutes of the Regular Public Meeting of Council held on Monday, October 30th, 2023 in Council Chambers.

Attendees: Mayor Keith Howell (Chair)
Deputy Mayor Kimberly Blackwood
Councillor Gordon Blackwood
Councillor Dale Howell
Councillor Hayward Morgan
Councillor Tony Moyles
Councillor Mitchell Nippard
Clerk/Manager Dianne Goodyear

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4847-23-DM Blackwood/Councillor H. Morgan**
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor H. Morgan Councillor T. Moyles
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of October 16th, 2023 which had been circulated to all members.

Motion-4848-23-Councillor M. Nippard/Councillor T. Moyles
Resolve that the Minutes of the Regular Public Council Meeting of October 16th, 2023 be adopted as circulated.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor H. Morgan Councillor T. Moyles
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Business Arising:

Video Surveillance

As per the OIPC (Office of the Information and Privacy Commissioner) Guidelines for Video Surveillance by Public Bodies, a Policy and Procedure must be developed and implemented prior to the installation of video

cameras. Research is ongoing regarding the type of cameras needed for each site. Results and draft policy and procedure will be brought back upon completion for Council’s consideration.

Shuffleboard – winter storage

The Shuffleboards have been covered with a tarp and snow fencing put around the perimeter for protection during winter weather.

Water Leak Route 330

Motion-4849-23-DM Blackwood/Councillor H. Morgan

Resolve that following consultation with the Town Engineer the air vacuum relief valve will not be replaced. Town Engineer advised it is no longer required as there is no longer a need for it and a new one was installed at the Chlorination Chamber in addition to one near Grandfather’s Pond and one near the Interpretation Center.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor H. Morgan	Councillor T. Moyles
	Councillor M. Nippard	

Opposed: 0

Abstaining: 0

Motion Carried.

Committees:

Finance:

W.S. Phase 4: 17-GI-24-00026

Motion-4850-23-Councillor H. Morgan/Councillor D. Howell

Resolve to engage consultant Harty Engineering Consultants for the Water and Sewer Services Phase 4 – 17-GI-24-00026 as the preferred proponent as per the “Approval to Enter into Contract – Consultant Services” letter from Municipal Affairs. Further that authorization is given to the Mayor and Town Clerk/Manager to sign the Prime Consultant Agreement on behalf of the Town of Carmanville.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor H. Morgan	Councillor T. Moyles
	Councillor M. Nippard	

Opposed: 0

Abstaining: 0

Motion Carried.

Municipal Affairs Inspection

An Inspection Report from Municipal Affairs on the Inspection conducted on September 14, 2023 was presented to and reviewed by members. The Comments and Recommendations stated on the report were as follows:

- Immaculate Record Keeping and Receipts
- Tax receivables seem fairly high and further efforts should be made to collect tax arrears.

Audit

Motion-4851-23-DM Blackwood/Councillor M. Nippard

Resolve that the Audit of the Town’s 2022 Financial Statements be adopted as presented.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor H. Morgan	Councillor T. Moyles
	Councillor M. Nippard	

Opposed: 0

Abstaining: 0

Motion Carried.

Playground Equipment

Motion-4852-23-DM Blackwood/Councillor T. Moyles

Resolve that the Town will abide by its previous commitment to purchase playground equipment at the cost of \$105,570.00 (tax included) as per the original quote provided.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor H. Morgan	Councillor T. Moyles
	Councillor M. Nippard	

Opposed: 0

Abstaining: 0

Motion Carried.

Safe Grad Donation

Members were in agreement to donate two \$25.00 gift cards to the Safe Grad as per policy.

Public Works:

Screen Cleaning

The Screen Cleaning report and pictures of the screens which were cleaned on October 17th 2023 were presented to and reviewed by members.

The pressure washer cannot be repaired. Members were in agreement that a new pressure washer should be purchased at the best possible price.

Rink Fencing/Netting

Research is ongoing regarding the best type of fencing or netting to place at both ends of the rink for Hockey to be played on the rink.

Results will be brought back for further discussion.

Fire Dept:

Deputy Chief Position

A letter of resignation from the Deputy Chief Position was received from Craig Boone. Members were in agreement to send a letter of thanks to Craig for his past service, dedication and commitment while he held this position.

First Aid Annual Training

The Annual First Aid Training will be held on November 14th, 2023. The Part-time Town Worker will be scheduled for this training.

Fire Dept:

Cube Van

A picture of a 2015 GMC Savana 3500 Cargo Truck/Van at \$18,500 received from Fire Chief White was presented to and reviewed by members.

Regional Electric/AFV Training

A Regional Electric/AFT Training Course is being hosted by the New-Wes-Valley Fire Department on November 5th, 2023. This information has been forwarded to our Fire Department for their perusal.

Accounts

Payable:

Carmanville Public Library	\$ 100.00 – Annual Donation (Paid)
Phoenix Academy	\$ 50.00 – Scholarship Fund (Paid)
NL Power	\$ 203.26 – Hydro – Fire Hall (Paid)
NL Power	\$ 147.56 – Hydro – Booster Stn. (Paid)
NL Power	\$ 32.04 – Hydro – Garage (Paid)
NL Power	\$ 40.80 – Hydro – Lift Station (Paid)
NL Power	\$ 218.35 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 99.64 – Hydro – Chlor. Chambers (Paid)
Carmanville Valu Grocer	\$ 49.84 – Janitorial/Kitchen Supplies
Central Office Equipment	\$ 64.99 – Office Supplies
G & M Services	\$ 716.97 – Gas/Diesel – Town: Gas FD
NLCSA	\$ 241.50 – Training – Town Workers
Bell Mobility	\$ 39.33 – Phone – Cell
Lori Mercer	\$8,452.50 – Audit
Receiver General for Canada	\$3,953.16 – Payroll Remittance
CIBC Mellon	\$ 483.94 – Pension Premiums
NAPE	\$ 94.59 – Union Dues
Bell Aliant	\$ 319.95 – Phone/Fax/Internet – Office
NL Power	\$1,841.78 – Hydro – Street Lighting

Motion-4853-23-Councillor T. Moyles/Councillor H. Morgan

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell

Councillor H. Morgan
Councillor M. Nippard

Councillor T. Moyles

Opposed: 0

Abstaining: 0

Motion Carried.

Correspondence:

From

MAA

CNWM

Regarding

Update

Disposal Fee - Price increase – 2024

Action

Info Only

Info Only

New Business:

Domestic Sawmill – Relocation

The request to relocate a domestic sawmill from 392 Main Street to 94 Main Street was approved pending approval of all other relevant departments.

Members

Business:

SAM Conference

Councillor H. Morgan gave an overview of the recent SAM Conference he attended in Bay Roberts.

Adjournment:

Motion-4854-23-DM Blackwood/Councillor T. Moyles

Resolve that Council do now adjourn to meet again on Monday, November 13th, 2023 at 7:30 p.m.

In favour:

Mayor Howell

Councillor G. Blackwood

Councillor H. Morgan

Councillor M. Nippard

DM Blackwood

Councillor D. Howell

Councillor T. Moyles

Opposed: 0

Abstaining: 0

Motion Carried.

Meeting adjourned at 9:20 p.m.

Monday, October 16th, 2023

Minutes of the Regular Public Meeting of Council held on Monday, October 16th, 2023 in Council Chambers.

Attendees:

Mayor Keith Howell (Chair)

Deputy Mayor Kimberly Blackwood (arrived late)

Councillor Gordon Blackwood

Councillor Dale Howell

Councillor Tony Moyles
Councillor Mitchell Nippard
Clerk/Manager Dianne Goodyear

Absent: Councillor Hayward Morgan

Call to Order: Chair @ 7:30 p.m.

Agenda: **Motion-4839-23-Councillor T. Moyles/Councillor G. Blackwood**
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell Councillor G. Blackwood
Councillor D. Howell Councillor T. Moyles
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

Minutes: Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of September 25th, 2023 which had been circulated to all members.

Motion-4840-23-Councillor T. Moyles/Councillor G. Blackwood
Resolve that the Minutes of the Regular Public Council Meeting of September 25th, 2023 be adopted as circulated.

In favour: Mayor Howell Councillor G. Blackwood
Councillor D. Howell Councillor T. Moyles
Councillor M. Nippard

Opposed: 0

Abstaining: 0

Motion Carried.

**Business
Arising:**

FD Truck

(Deputy Mayor K. Blackwood arrived at the meeting at 7:35 p.m.)
Applications are accepted through FES from January 1st to March 31st annually. The cost of a Fire Dept. Rescue Vehicle would be eligible for 80/20 split if approved. Council will meet with the Fire Department Executive prior to January to discuss the options and type of Rescue Vehicle required.

Video Surveillance

Different types of video surveillance were discussed and contacts brought forward to be checked out. Results will be brought back to next meeting for further discussion.

Water Leak Route 330

Motion-4841-23-Councillor T. Moyles/Councillor G. Blackwood

Resolve to order the parts and complete the repair if it is possible to be done before winter. Pictures must be taken when the ground is opened up for this repair and for all future repairs.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell
Councillor T. Moyles Councillor M. Nippard

Opposed: 0
Abstaining: 0

Motion Carried.

Committees:

Finance:

3rd Quarter Financial Report

The 3rd Quarter Financial Reports were presented to and reviewed by members. Town overall is in good standing.

Collections Report

The Collections Report for September was presented to and reviewed by members. Collection of arrears is steadily progressing.

Public Works:

Water Report

Results of the Water Testing by Government Services on October 4th, 2023 were satisfactory.

Public Works:

Chlorine Readings

Chlorine Readings for the month of September were presented to and reviewed by members. Readings were within recommended guidelines.

Monthly Water Usage/Flow Data

The Monthly Water Usage and Flow Data for the month of September was presented to and reviewed by members. The average water usage was 163,713 gallons per day.

Filter/Swab Lines

A resident submitted a picture of a dirty filter for Council's perusal. Government Services were shown the picture and their response was that this was normal. The filters absorb all the tiny particles in the water that are not visible and not harmful.

Members were in agreement to have the waterlines on Main Street South swabbed and the waterlines on Main Street North flushed through the hydrants on November 2nd or as early as possible after that date.

Shuffleboards

Motion-4842-23-DM Blackwood/Councillor D. Howell

Resolve to purchase tarps and cover the Shuffleboards as soon as possible.

In favour: Mayor Howell DM Blackwood
Councillor G. Blackwood Councillor D. Howell

Councillor T. Moyles Councillor M. Nippard
Opposed: 0
Abstaining: 0

Motion Carried.

Vehicle Inspections

The vehicle inspections and maintenance logs were presented to and reviewed by members.

Fire Dept:

Flags Person (Privileged)

Motion-4843-23-Councillor D. Howell/DM Blackwood

Resolve to enter into a “Privileged” Session to discuss this topic.

In favour: Mayor Howell DM Blackwood
 Councillor G. Blackwood Councillor D. Howell
 Councillor T. Moyles Councillor M. Nippard

Opposed: 0
Abstaining: 0

Motion Carried.

Discussion

Motion-4844-23-Councillor G. Blackwood/Councillor M. Nippard

Resolve that the Meeting be returned to an “Open” Session.

In favour: Mayor Howell DM Blackwood
 Councillor G. Blackwood Councillor D. Howell
 Councillor T. Moyles Councillor M. Nippard

Opposed: 0
Abstaining: 0

Motion Carried.

Members were informed that on October 5th, 2023 both of the Town’s Part time workers completed the Traffic Control course online.

Accounts

Payable:

NL Power	\$1,839.33 – Hydro Street Light (Aug – Paid)
NL Power	\$1,834.65 – Hydro Street Light (Sep – Paid)
Bell Mobility	\$ 41.75 – Phone – Cell (Paid)
Bell Aliant	\$ 325.16 – Phone/Fax/Internet (Paid)
Bell Aliant	\$ 81.44 – Phone – Fire Hall (Paid)
Receiver General for Canada	\$4,655.05 – Payroll Remittance (Paid)
NAPE	\$ 111.77 – Union Dues (Paid)
CIBC Mellon	\$ 602.34 – Pension Premiums (Paid)
Collabria Visa	\$ 29.89 – Internet Provider
EMCO	\$ 80.49 – Pipecutter
Tulk’s Home Hardware	\$ 120.98 – Janitorial/Bldg. Mtce/Garage

CNWM	\$1,887.20 – Tipping Fees
Rockwater	\$1,903.02 – Chlorine
Municipal Assessment Agency	\$3,081.00 – Assessment Fees 4 TH Quarter
Colonial Auto Parts	\$ 489.65 – Calipers – Town Pickup
Mercer’s Marine	\$ 114.56 – Canada & NL Flags
APS	\$ 827.50 – Water Test Regents
Carmanville Valu Grocer	\$ 78.86 – Janitorial/Kitchen/Shuffleboard
EMCO	\$1,520.93 – WS Supplies
Day & Ross	\$ 516.72 – Courier Changes
TRIO	\$ 318.07 – Health Premiums
G & M Services	\$ 529.36 – Gas – Town
Pennell’s Service Station	\$ 119.54 – Trailer Plug-in – Town PU

Motion-4845-23-DM Blackwood/Councillor T. Moyles

Resolve that the outstanding accounts be paid in full as presented.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0
 Abstaining: 0

Motion Carried.

Correspondence:

From	Regarding	Action
Rentokil-Terminix	Pest Control	Keep on file

Member’s Business:

MNL Small Town Director

Letters from two candidates for the Small Town Director position with MNL were presented to and reviewed by members.

Christmas Events

Christmas Events were discussed by members. Loot bags for the Santa Claus Parade and the Tree Lighting will be provided by the Town as per policy.

Adjournment:

Motion-4846-23-DM Blackwood/Councillor D. Howell

Resolve that Council do now adjourn to meet again on Monday, October 30th, 2023 at 7:30 p.m.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0
 Abstaining: 0

Motion Carried.

Meeting adjourned at 8:55 p.m.