

## Monday, September 25<sup>th</sup>, 2023

Minutes of the Regular Public Meeting of Council held on Monday, September 25<sup>th</sup>, 2023 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Councillor Gordon Blackwood  
Councillor Hayward Morgan  
Councillor Mitchell Nippard  
Clerk/Manager Dianne Goodyear

**Absent:** Deputy Mayor Kimberly Blackwood  
Councillor Dale Howell  
Councillor Tony Moyles

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4834-23-Councillor M. Nippard/Councillor H. Morgan**  
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell Councillor G. Blackwood  
Councillor H. Morgan Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of September 11<sup>th</sup>, 2023 which had been circulated to all members.

**Motion – 4835-23-Councillor G Blackwood/Councillor H. Morgan**  
Resolve that the Minutes of the Regular Public Council Meeting of September 11<sup>th</sup>, 2023 be adopted as circulated.

In favour: Mayor Howell Councillor G. Blackwood  
Councillor H. Morgan Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

### **Business**

#### **Arising:**

##### **Fire Van**

The best price from Kelly Ford on the 2023 Ford Cube Van was \$75,737.70 on the road. Members discussed the need for the Van versus the condition and requirement of the Fire Dept. pickup. Members were in agreement that the Pickup will soon need to be replaced and to concentrate on replacing the pickup with a new one that meets FES standards. Further, to apply for it under the FES Vehicle Equipment Funding if possible.

Funding application criteria and deadlines will be checked into and results brought back to the next meeting for further discussion.

### **Seniors' Social Inclusion Funding**

The events hosted from the \$1,000 grant from Government to promote the new shuffleboards and provide social inclusion for older adults were a huge success.

Event # 1 on September 16<sup>th</sup>, the Grand Opening/Introduction to Shuffleboards, had 20 participants, out of which 14 participants were aged 50 plus.

Event # 2 on September 27<sup>th</sup>, Invitation to Students at Phoenix Academy has 35 students registered from grades 4, 5, and 6.

Event # 3 on September 30<sup>th</sup>, Shuffleboard Tournament has 40 participants registered out of which 32 are aged 50 plus.

### **Municipal Enforcement Info Session**

Councillor H. Morgan attended the first Municipal Enforcement Session that was held in Newtown. This session had attendees from 8 communities represented from Carmanville to Gambo. The intent is for a minimum of 3 communities to hire a Municipal Enforcement Officer to patrol that area. One of the communities must be the host community who will hire the officer. The cost would be shared by the 3 communities. The start-up cost is in the range of \$300,000 but there may be government funding available. Members are interested and will continue to participate in further discussions to determine the viability of such a venture.

### **Committees: Finance:**

#### **2024 – 2025 Municipal Capital Works**

Municipal Affairs advised that the Town is not ready to construct the Sewer Treatment Plant at this point in time. To determine the type of plant required, we must have an initial engineering study completed. The current system has to be monitored to capture the flow for 12 months. The study could not be done until the next phase is completed as we need around 200 people on the system for it to be monitored. When the next phase is completed, it will have 64 houses plus the school connected to the town sewer which will meet that requirement. Funding is available under the 2024-2025 Municipal Capital Works to cover the cost of the Engineer/Consultant's Fee. The application for the 2024-2025 Municipal Capital Works will be submitted for the above.

#### **Video Surveillance**

Members discussed the recent break-in at the Interpretation Center and agree that video surveillance is a necessity for the town buildings/properties. There are various types of video surveillance available ranging from cheaper types where there is internet available to more expensive types

where internet is not available. Members and the Clerk/Manager will re-search both types and bring back information on both for the next meeting for further discussion.

**Public Works:**

**Clean up week**

Fall Clean-up will be scheduled for the week of October 16<sup>th</sup> to 20<sup>th</sup>, 2023. Notices of the schedule and the clean-up regulations will be mailed to residents.

**Noggin Cove Head Road**

**Motion-4836-23-Councillor G Blackwood/Councillor H. Morgan**

Resolve to initially order 2 loads of Class A for Noggin Cove Head Road and have it spread. If the 3<sup>rd</sup> load is then required, purchase it as well.

In favour: Mayor Howell Councillor G. Blackwood  
Councillor H. Morgan Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Accounts**

**Payable:**

TRIO	\$ 318.07 – Health Premiums
Carmanville Valu Grocer	\$ 8.78 – Kitchen Supplies
NL Power	\$ 32.19 – Hydro – Garage
NL Power	\$ 129.72 – Hydro – Booster Station
NL Power	\$ 138.41 – Hydro – Fire Hall
NL Power	\$ 34.12 – Hydro – Lift Station
NL Power	\$ 154.02 – Hydro – Mun. Bldg.
NL Power	\$ 75.57 – Hydro – Chlor. Chambers
NAPA	\$ 896.68 – Town P/U – Brakes/Rotors
Computer Shack	\$ 574.95 – Toners – Printer
Computer Shack	\$ 195.49 – Drums – Printer
G & M Services	\$1,037.55 – Gas: Town 761.55; FD 266.00
Dasit Recharging	\$ 379.50 – Annual Insp. – Fire Exting.
CarQuest	\$ 451.41 – Garage Supplies/Veh. Mtce.

**Motion-4837-23-Councillor M. Nippard/Councillor G Blackwood**

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Councillor G. Blackwood  
Councillor H. Morgan Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Correspondence:**



In favour: DM Blackwood Mayor K. Howell  
Councillor G. Blackwood Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:**

DM Blackwood asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting of August 14<sup>th</sup>, 2023 which had been circulated to all members.

**Motion-4827-23-Councillor M. Nippard/Councillor D. Howell**

Resolve that the Minutes of the Regular Public Council Meeting of August 14<sup>th</sup>, 2023 be adopted as circulated.

In favour: DM Blackwood Mayor K. Howell  
Councillor G. Blackwood Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:**

**Water & Sewer Phase 4**

Municipal Affairs are reviewing the tenders for an Engineer for the Water and Sewer Project and will provide their recommendation upon completion of their review.

**Fire Van**

Members discussed the possibility of obtaining a 2023 Cube Van that Councillor G. Blackwood presented information on through the Community Collaboration Grant application. Further research is required and the information gathered will be brought back to the next meeting for further discussion.

**Seniors' Social Inclusion Funding**

The Introduction to Shuffleboards/Grand Opening is scheduled for Saturday, Sept. 16<sup>th</sup>, from 2 – 4 p.m. weather permitting. Finger Foods will be available including the Heathy Food and Beverage Options provided with the funding.

**Main Street South Sewer (Camera)**

Only one quote has been received to date which does not include plugging manholes, pumping lines and jetting if required. As soon as the remaining quote(s) have been received, the work will be scheduled.

**Waterline Leaks**

**Motion-4828-23-Councillor G. Blackwood/Mayor K. Howell**

Resolve to award the waterline repair at 187 Main Street and the valve repair on Route 330 to ANW to be completed within the next 2 weeks if at all possible.

In favour:      DM Blackwood                      Mayor K. Howell  
                         Councillor G. Blackwood      Councillor D. Howell  
                         Councillor M. Nippard

Opposed:      0

Abstaining:      0

**Motion Carried.**

**Business**

**Arising:**

**PCH**

On August 28<sup>th</sup>, 2023, the Town was notified in writing by Denise Jackman, NL Housing, that the shelter guests were no longer in Carmanville and that they won't be relocating back here.

**Committees:**

**Finance:**

**Community Collaboration Grants**

Council is looking into applying for this grant to purchase of a new Fire Van as previously discussed under: Fire Van. Deadline to apply is October 31<sup>st</sup>, 2023.

**Active NL Funding**

The Active NL Fund is designed to support active healthy living. Funding is available for initiatives, infrastructure, and equipment that increases participation in physical activity, sport, active recreation, and supports healthy eating for individuals of all ages. This information will be passed on to the Recreation Committee to see if they have any interest in applying. Deadline to apply is October 31<sup>st</sup>, 2023.

**Collections Report**

The Collections Report for the month of August was presented to and reviewed by members. Collection of arrears is progressing steadily.

**Funding/Phoenix Academy/Partnership**

The Town recently partnered with Phoenix Academy for them to apply for funding under the FCC AgriSpirit Fund.

**Motion-4829-23-Councillor G. Blackwood/Councillor D. Howell**

Resolve to enter into an agreement between FCC AgriSpirit, Phoenix Academy and the Town of Carmanville and to authorize Mayor/Deputy Mayor and Town Clerk/Manager to sign the agreement on behalf of the Town as a Funding Partner.

In favour:      DM Blackwood                      Mayor K. Howell  
                         Councillor G. Blackwood      Councillor D. Howell  
                         Councillor M. Nippard

Opposed: 0  
Abstaining: 0  
**Motion Carried.**

**Public Works:**

**Water Report**

The Water Report from Government Services testing on September 6<sup>th</sup>, 2023 was Satisfactory.

**Chlorine Readings**

Chlorine Readings for the month of August was presented to and reviewed by members. Readings were within the recommended guidelines.

**Water Usage/Flow Data**

The Water Usage and Flow Data reports for the month of August were presented to and reviewed by members. The average water usage was 167,136 gallons per day.

**Town Pickup Maintenance**

It was brought to Council's attention that the front and back brakes and rotors need to be replaced on the Town Pickup immediately. A letter will be given to the Maintenance Workers that effective immediately vehicle inspections are to be conducted on the Town Pickup and Loader bi-weekly. The inspection must be recorded, signed and dated and be submitted to Council by-weekly for their perusal.

**Fire Dept:**

**Membership Application**

**Motion-4830-23-Councillor G. Blackwood/Councillor M. Nippard**

Resolve that the application for Membership to the Fire Department from Dale Saunders be approved as presented and recommended by Fire Chief White.

In favour: DM Blackwood Mayor K. Howell  
Councillor G. Blackwood Councillor D. Howell  
Councillor M. Nippard

Opposed: 0  
Abstaining: 0  
**Motion Carried.**

**Accounts**

**Payable:**

Receiver General for Canada	\$3,889.28 – Payroll Remit (Paid)
NAPE	\$ 83.60 – Union Dues (Paid)
CIBC Mellon	\$ 472.68 – Pension Remit. (Paid)
Bell Aliant	\$ 321.76 – Phone/Internet (Paid)
Bell Aliant	\$ 81.44 – Phone – Fire Dept. (Paid)
Bell Mobility	\$ 39.33 – Phone – Cell (Paid)
NL Power	\$ 111.68 – Hydro – Fire Hall (Paid)
NL Power	\$ 126.75 – Hydro – Booster Stn. (Paid)

NL Power	\$ 32.49 – Hydro – Garage (Paid)
NL Power	\$ 33.53 – Hydro – Lift Stn. (Paid)
NL Power	\$ 146.59 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 61.16 – Hydro – Chlor. Cham. (Paid)
Carmanville Valu Grocer	\$ 62.77 – Kitchen Supplies
Pennell’s Service Station	\$ 80.10 – Town P/U (Paid)
D & M Services	\$1,380.00 – Class A Rink/Town (Paid)
G & M Services	\$ 674.64 – Gas – Town (Paid)
Rockwater	\$1,783.88 – Chlorine
Cal Legrow	\$ 64.00 – Insurance Quad
Concrete Concepts And Rentals Inc.	\$ 361.33 – Flat Bar – Trailer
Tulk’s Home Hardware	\$1,104.25 – Janitorial/AC/Paint/Stain
Central NL Waste Management	\$2,415.00 – Tipping Fees
Central Office Equipment	\$ 326.01 – Office Supplies

**Motion-4831-23-Mayor Howell/Councillor D. Howell**

Resolve that the outstanding accounts be paid in full as presented.

In favour:      DM Blackwood                      Mayor K. Howell  
                          Councillor G. Blackwood      Councillor D. Howell  
                          Councillor M. Nippard

Opposed:      0

Abstaining:      0

**Motion Carried.**

**New Business:      Shed Permit**

The request to build a shed at 274 Main Street was approved as per Town Policy and the Town’s Accessory Building Permit Regulations provided.

**Town Water Hook-up**

The request to connect to Town Water at 368 Main Street must be referred to Newfoundland Power as there is a power line close to the trailer. Further research is also required and all results will be brought back to a future meeting for further discussion.

**Complaints re Dirt Bikes**

A complaint regarding dangerous operation of a dirt bike on August 17<sup>th</sup>, 2023 was presented to Council. Members were in agreement to pass the complaint along to the RCMP.

**Member’s  
Business:**

**Municipal Enforcement Info Session**

The Municipal Enforcement Info Session is scheduled in Newtown on September 14<sup>th</sup>, 2023. Councillor H. Morgan will be attending on behalf of Council.

**Member’s  
Business;**

**Rink Renovations**



The Rink Renovations were applied for under the Community Enhancement Program. We have not had any response to date.

**Rink Lighting**

**Motion-4832-23-Councillor D. Howell/Councillor G. Blackwood**

Resolve to install 2 LED Street Lights/Poles through Newfoundland Power at the Rink as per their recommendation and prices provided.

In favour:      DM Blackwood                      Mayor K. Howell  
                         Councillor G. Blackwood      Councillor D. Howell  
                         Councillor M. Nippard

Opposed:      0

Abstaining:      0

**Motion Carried.**

**Adjournment:**

**Motion-4833-23-Councillor G. Blackwood/Councillor M. Nippard**

Resolve that Council do now adjourn to meet again on Monday, September 25<sup>th</sup>, 2023 at 7:30 p.m.

In favour:      DM Blackwood                      Mayor K. Howell  
                         Councillor G. Blackwood      Councillor D. Howell  
                         Councillor M. Nippard

Opposed:      0

Abstaining:      0

**Motion Carried.**

Meeting adjourned at 9:25 p.m.