

## Monday, February 26<sup>th</sup>, 2024

Minutes of the Regular Public Meeting of Council held on Monday, February 26<sup>th</sup>, 2024 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Kimberly Blackwood  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Councillor Tony Moyles  
Councillor Mitchell Nippard  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Hayward Morgan (Leave of Absence)

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4603-24-DM Blackwood/Councillor M. Nippard**  
Resolve that the Agenda be adopted as circulated.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting held on February 12<sup>th</sup>, 2024 which had been circulated to all members.

**Motion-4604-24-Councillor T. Moyles/Councillor M. Nippard**

Resolve that the Minutes of the Regular Public Council Meeting of February 12<sup>th</sup>, 2024 be adopted as circulated.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business  
Arising:**

**Rink Siding/Ramp/Bench**

Approval was received from Service NL, the meter was dismantled, the siding completed and the roof shingled. The meter was reinstalled and power is restored to the Rink Building. With the approval letter, there are several remaining items to be done at the rink:

- A parking space must be designated for persons with disabilities and signage installed
- A lever type door handle must be installed on the door of the building
- The temporary handrail must be replaced in the spring adhering to the Building Accessibility Regulations.
- The portable fire extinguisher in the building must be inspected on a regular basis.

The temporary handrail was put in place as there was not enough space between the bench and the ramp for a wheelchair if the proper handrail was installed. Members were in agreement to pour concrete between the bench and the rink wall which will allow enough space for wheelchair access and to install the proper handrail in the spring.

**Cube Van:**

Information on a 2017 Cube Van was presented to and discussed by members. Members were in agreement to have DM Blackwood view the 2019 Chevrolet Express Commercial Box Truck during her trip to St. John's during the week of March 11<sup>th</sup>, if it is still available.

**Committees:**

**Finance:**

**Collections Report**

The Collections Report for January was presented to and reviewed by members.

**Admin Wages**

*(Clerk/Manager left the meeting at 7:55 p.m. due to a conflict of interest)*

Discussion

*(Clerk/Manager returned to the meeting at 8:10 p.m.)*

**Motion-4605-24-Councillor T. Moyles/Councillor M. Nippard**

Resolve that the Admin Wages be increased by \$0.60 cents per hour in line with the upcoming increase to the Minimum Wage.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Public Works:**

**Curb stop leak**

The curb stop at 92 Main Street has been damaged and is now leaking. The curb stop can't be dug up and repaired/replaced until the ground thaws. In the meantime, the water has been diverted to the ditch and the situation will be monitored.

**Fire Dept:**

**Junior Firefighter update**

An update on the Junior Firefighter Program was presented to and reviewed by members.

**Accounts**

**Payable:**

NL Power	\$ 257.66 – Hydro – Garage (Paid)
NL Power	\$ 241.25 – Hydro – Booster Stn. (Paid)
NL Power	\$ 852.65 – Hydro – Fire Hall (Paid)
NL Power	\$ 46.77 – Hydro – Lift Station (Paid)
NL Power	\$ 642.38 – Hydro – Mun. Bldg. (Paid)
NL Power	\$ 160.19 – Hydro – Chlor. Chambers (Paid)
Workplace NL	\$3,693.52 – Worker’s Comp Premiums
NL Association of Fire Services	\$ 402.50 – FD Membership Fees
Rockwater	\$1,903.02 – Chlorine
G & M Services	\$ 602.99 – Gas: 362.99; Diesel 240.00
Desjardins Insurance	\$ 473.02 – Pension Premiums
NAPE	\$ 81.79 – Union Dues
Receiver General for Canada	\$3,256.32 – Payroll Remittance
Central Cashier’s Office	\$ 98.34 – FD Radio License Renewal

**Motion-4606-24-DM Blackwood/Councillor G. Blackwood**

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**New Business:**

**WS Project Survey**

**Motion-4607-24-Councillor G. Blackwood/Councillor M. Nippard**

Resolve to drop the new water/sewer service for 192 Main Street at 190A Main Street to allow future connections if required.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Adjournment:**

**Motion-4608-24-Councillor D. Howell/DM Blackwood**

Resolve that Council do now adjourn to meet again on Monday, March 11<sup>th</sup>, 2024 at 7:30 p.m.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell

Councillor T. Moyles                      Councillor M. Nippard  
Opposed:                      0  
Abstaining:                      0  
**Motion Carried.**

Meeting adjourned at 8:20 p.m.

## **Monday, February 12<sup>th</sup>, 2024**

Minutes of the Regular Public Meeting of Council held on Monday, February 12<sup>th</sup>, 2024 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Councillor Dale Howell  
Councillor Tony Moyles  
Councillor Mitchell Nippard  
Clerk/Manager Dianne Goodyear

**Guest:** Glenn Parsons

**Absent:** Deputy Mayor Kimberly Blackwood  
Councillor Gordon Blackwood  
Councillor Hayward Morgan (Leave of Absence)

**Call to Order:** Chair @ 7:30 p.m.

**Guest:** Mayor Howell welcomed Guest Mr. Glenn Parsons to the meeting.  
**Motion-4596-24-Councillor D. Howell/Councillor M. Nippard**  
Resolve to enter into a “Privileged Session” for Mr. Parsons to address his concerns.

In favour: Mayor Howell                      Councillor D. Howell  
                    Councillor T. Moyles                      Councillor M. Nippard  
Opposed:                      0  
Abstaining:                      0  
**Motion Carried.**

Mr. Parsons discussed his concerns with members.

**Motion-4597-24-Councillor D. Howell/Councillor T. Moyles**  
Resolve that the meeting be returned to an “Open Session”.

In favour: Mayor Howell                      Councillor D. Howell  
                    Councillor T. Moyles                      Councillor M. Nippard  
Opposed:                      0

Abstaining: 0

**Motion Carried.**

Mr. Parsons left the meeting at 7:40 p.m.

**Guest:**

**Motion-4598-24-Councillor M. Nippard/Councillor D. Howell**

Resolve that the interest be removed from Mr. Parsons' account as per his request.

In favour: Councillor D. Howell Councillor T. Moyles

Councillor M. Nippard

Opposed: Mayor Howell

Abstaining: 0

**Motion Carried.**

**Agenda:**

**Motion-4599-24-Councillor M. Nippard/Councillor D. Howell**

Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell Councillor D. Howell

Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:**

Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting held on January 30<sup>th</sup>, 2024 which had been circulated to all members.

**Motion-4600-24-Councillor T. Moyles/Councillor M. Nippard**

Resolve that the Minutes of the Regular Public Council Meeting of January 30<sup>th</sup>, 2024 be adopted as circulated.

In favour: Mayor Howell Councillor D. Howell

Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:**

**Crown Lands Application**

*(Councillor M. Nippard left the meeting at 7:45 p.m. due to a conflict of interest)*

Mayor Howell and the Town Worker visited the proposed site and confirmed that there are no issues with access to the outfall or overflow if this application is approved.

**Business**

**Arising:**

**Crown Lands Application**

Members were in agreement that Council has no concerns or issues pending approval of all other relevant government departments.  
(Councillor M. Nippard returned to the meeting at 7:50 p.m.)

### **Rink/CEEP**

We are still waiting on approval from Service NL to issue a permit to remove the meter box on the building at the rink so the installation of siding can be completed. The remaining outside work that can be done has been completed. All the inside work has been completed as well. We have one worker left for the remainder of this week. Therefore, members were in agreement that the Town would purchase the materials if we could get approval from Municipal Affairs to have the CEEP worker build a bench that would be placed at the far end of the shuffleboards.

### **Chlorination Chambers Break-in-Update**

RCMP advised that charges have been laid against an individual with regards to the break-in and attempted robbery at the Chlorination Chambers. The court date has been scheduled for April.

### **Committees:**

#### **Public Works:**

#### **Water Report**

The Water Report from Government Services for test conducted on February 7<sup>th</sup>, 2024 was satisfactory.

#### **Chlorine Readings**

The Chlorine Readings for the month of January were presented to and reviewed by members. Readings were within the recommended guidelines.

#### **Water Usage & Flow Data**

The Water Usage and Flow Data for the month of January were presented to and reviewed by members. The average water usage was 160,153 gallons per day.

#### **Public Works:**

#### **Water Resources Water Reports**

The Water Resources Water Reports from testing conducted on August 28<sup>th</sup>, 2024 list the THM's as 108.38 which is slightly above the recommended guideline of 100 and the HAA's as 71.03 which is slightly below the recommended guideline of 80.

#### **Fire Dept:**

#### **Poker Run**

The Poker Run has been scheduled for Saturday, February 17<sup>th</sup>, 2024 – weather permitting.

#### **Cube Van**

There has been no response from the seller of the 2018 Cube Van the Town was interested in purchasing. The Fire Department sent 3 other vehicles for Council to check out. Clerk/Manager was asked to contact the seller of a 2019 Chev. Express Box Truck to see if it was still available

and if the price could be lowered. Asking price is \$32,900.00. Members will be notified of the results and if interested, a viewing will be scheduled.

**Accounts**

**Payable:**

Bell Aliant	\$ 81.36 – Phone – Fire Hall (Paid)
Bell Aliant	\$ 319.41 – Phone/Fax/Internet (Paid)
Bell Mobility	\$ 39.33 – Phone – Cell (Paid)
CNWM	\$2,281.05 – Tipping Fees
Dooley’s Trucking	\$ 72.78 – Courier fees
G & M Services	\$1,233.74 – Gas: 744.74: Diesel 489.00
Tulk’s Home Hardware	\$1,407.94 – HW Tank FD/Rink Supplies
Air Liquide	\$ 480.24 – Annual lease-oxygen/acetylene
Fire House Service and Supply	\$1,950.39 – FD Equipment
Computer Shack	\$ 150.05 – Keyboard and Jump Drives
TRIO	\$ 313.53 – Health Premiums

**Motion-4601-24-Councillor T. Moyles/Councillor M. Nippard**

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell Councillor D. Howell  
Councillor T. Moyles Councillor M. Nippard

Opposed: 0  
Abstaining: 0

**Motion Carried.**

**Correspondence:**

<b>From</b>	<b>Regarding</b>	<b>Action</b>
MAA	Agreement for signature	Signed by Mayor
E. Sturge	Lions Club	Supported in principal not monetary
Heart Health Center	Proclamation	Signed by Mayor

**New Business: Crown Lands Quarry Permit App**

A Crown Lands referral for a Quarry Permit off Route 330 was presented to and reviewed by members. Council has no issues or concerns with this application pending approval of all other relevant government departments.

**Adjournment: Motion-4602-24-Councillor M. Nippard/Councillor T. Moyles**

Resolve that Council do now adjourn to meet again on Monday, February 26<sup>th</sup>, 2024 at 7:30 p.m.

In favour: Mayor Howell Councillor D. Howell  
Councillor T. Moyles Councillor M. Nippard

Opposed: 0  
Abstaining: 0

**Motion Carried.**

Meeting adjourned at 8:20 p.m.