

## Tuesday, January 30<sup>th</sup>, 2024

Minutes of the Regular Public Meeting of Council held on Tuesday, January 30<sup>th</sup>, 2024 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Kimberly Blackwood  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Councillor Tony Moyles  
Councillor Mitchell Nippard  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Hayward Morgan (Leave of Absence)

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4589-24-DM Blackwood/Councillor D. Howell**  
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting held on January 15<sup>th</sup>, 2024 which had been circulated to all members.

**Motion-4590-24-Councillor T. Moyles/Councillor M. Nippard**  
Resolve that the Minutes of the Regular Public Council Meeting of January 15<sup>th</sup>, 2024 be adopted as circulated.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor T. Moyles Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business Arising:**

### **Rink – Wicket**

With only a couple of weeks remaining on the CEEP Program, members were in agreement that priority be given to level up the tool shed, install the skirting and turn on the water; install the remaining siding on the building and determine if railing is required on the deck/ramp – if so, that should be done within the next couple of weeks as well.. We are waiting

on Service NL to issue a permit to remove the meter to install the siding under it and then reinstall the meter. Members were in agreement that the wicket could be done later by the town workers if required.

**Crown Lands Application**

*(Councillor M. Nippard left the meeting at 8:00 p.m. due to a conflict of interest)*

Mayor Howell and the Town Worker will visit the proposed site on January 31<sup>st</sup> to ensure the town will have access to the outfall and overflow if the crown lands application is approved. An easement may be required in the event of problems with the outfall or overflow if the property obstructs entry to either.

*(Councillor M. Nippard returned to the meeting at 8:15 p.m.)*

**Video Surveillance – Cameras**

Three of the cameras have been installed to date. Members discussed possible locations for the remaining cameras to be installed. Mayor Howell and the Town Worker will determine the exact locations within the next few days.

**Committees:**

**Finance:**

**SAM Funding**

**Motion-4591-24-DM Blackwood/Councillor T. Moyles**

Resolve that with the help of the Executive Director with SAM, to submit a proposal on an ECOACTION funding program which would allow hiring seasonal staff to run the Interpretation Center and Trail from May to October. Further that the Town will provide a letter of support to submit with the proposal.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Public Works:**

**Screen Cleaning**

The screens were cleaned on January 16<sup>th</sup>, 2024. The report and pictures were presented to and reviewed by members.

**Manhole Cover**

A manhole on the property around 151 Main Street South was covered with debris and not venting properly. The town worker has installed a proper vent into the manhole cover which should take care of the problem.

**Fire Dept:**

**Jr. Firefighters – Update**

An update on the Junior Firefighter Program was presented to and reviewed by members. The program seems to be very successful so far. The Junior Firefighters recently attended a presentation from NL Power.

**Fire Training Grounds**

The proposed fire training grounds along route 330 is currently zoned as Rural which does not permit a training grounds site. The area would have to be rezoned through the Town’s Development Plan which will require the expertise of a “Planner”. Estimates to have the area rezoned will be obtained and brought back to a future meeting for further discussion.

**Fire Dept:**

**Membership Application**

**Motion-4592-24-DM Blackwood/Councillor G. Blackwood**

Resolve that the application for membership from Faith Mouland be approved as presented and recommended by Fire Chief White.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor T. Moyles Councillor M. Nippard  
Opposed: 0  
Abstaining: 0

**Motion Carried.**

**Accounts**

**Payable:**

NL Power	\$ 152.09 – Hydro – Chlor. Chambers
NL Power	\$ 556.82 – Hydro – Mun. Bldg.
NL Power	\$ 46.75 – Hydro – Lift Station
NL Power	\$ 230.75 – Hydro – Booster Station
NL Power	\$ 163.38 – Hydro – Garage
NL Power	\$ 443.45 – Hydro – Fire Hall
NL Power	\$1,818.04 – Hydro – Street Lighting
Computer Shack	\$ 206.98 – Printer Toners
Safety Source	\$ 418.31 – Adapter
Safety Source	\$ 264.50 – Survivor Flashlight FD
Desjardins	\$ 485.94 – Pension Premiums
Receiver General for Canada	\$3,564.72 – Payroll Remittance
NAPE	\$ 78.10 – Union Dues
Pennell’s Service Station	\$ 339.42 – BU Alarm & Sensor Town PU

**Motion-4593-24-DM Blackwood/Councillor G. Blackwood**

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor T. Moyles Councillor M. Nippard  
Opposed: 0  
Abstaining: 0

**Motion Carried.**

**New Business:**

**RCMP Report**

The RCMP Report for December was presented to and reviewed by members.

**Carmanville Terrace**

**Motion-4594-24-Councillor G. Blackwood/Councillor T. Moyles**

Resolve that the request to convert the building formally known as Carmanville Terrace into apartments be approved pending approval of all other government departments.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Members**

**Business:**

**MNL Regional Meeting**

The Central MNL Regional Meeting will be held in Grand-Falls-Windsor on March 22<sup>nd</sup> and 23<sup>rd</sup>, 2024. Mayor Howell will attend on behalf of Council.

**PMA Training**

The Central PMA Training will be held on February 8<sup>th</sup>, 2024 in Gander. Town Clerk/Manager will attend.

**Adjournment:**

**Motion-4595-24-DM Blackwood/Councillor G. Blackwood**

Resolve that Council do now adjourn to meet again on Monday, February 12<sup>th</sup>, 2024 at 7:30 p.m.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor T. Moyles	Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 8:45 p.m.

**Monday, January 15<sup>th</sup>, 2024**

Minutes of the Regular Public Meeting of Council held on Monday, January 15<sup>th</sup>, 2024 in Council Chambers.

**Attendees:** Mayor Keith Howell (Chair)  
Deputy Mayor Kimberly Blackwood  
Councillor Gordon Blackwood  
Councillor Dale Howell  
Councillor Mitchell Nippard  
Clerk/Manager Dianne Goodyear

**Absent:** Councillor Hayward Morgan  
Councillor Tony Moyles

**Call to Order:** Chair @ 7:30 p.m.

**Agenda:** **Motion-4583-24-DM Blackwood/Councillor G. Blackwood**  
Resolve that the Agenda be adopted as presented.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Minutes:** Mayor Howell asked if there were any errors or omissions to the Minutes of the Regular Public Council Meeting held on December 11, 2023 which had been circulated to all members.

**Motion-4584-24-Councillor G. Blackwood/Councillor M. Nippard**  
Resolve that the Minutes of the Regular Public Council Meeting of December 11<sup>th</sup>, 2023 be adopted as circulated.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Business**

**Arising:**

**Video Surveillance Policy**

**Motion-4585-24-DM Blackwood/Councillor D. Howell**

Resolve that the Video Surveillance Policy be adopted as presented.

In favour: Mayor Howell DM Blackwood  
Councillor G. Blackwood Councillor D. Howell  
Councillor M. Nippard

Opposed: 0

Abstaining: 0

### **Motion Carried.**

Members were in agreement that as soon as the appropriate signage is erected, the cameras will be installed.

### **Water Problem 92 Main St.**

Transportation and Works have been contacted regarding the water problem on 92 Main Street. The installation of a French Drain was suggested to them. They are currently monitoring the situation.

### **Committees:**

#### **Finance:**

#### **4<sup>th</sup> Quarter Financial Statements**

The 4<sup>th</sup> Quarter Financial Statements were presented to and reviewed by members. The Town is in good financial status at the end of the fiscal year.

#### **Collection Report**

The Collection Report for December was presented to and reviewed by members. Collections of arrears have been gradually progressing overall.

#### **Commercial Sawmill**

Written notification was received stating that the Commercial Sawmill previously applied for 188 Main Street did not go ahead. Taxes will be adjusted as per policy.

#### **Finance:**

#### **Business Closure**

Written notification was received stating that Auntie M's Bed and Breakfast has closed as of December 31<sup>st</sup>, 2023. Taxes will be adjusted as per policy.

#### **Public Works:**

#### **Water Report**

The Water Report from testing by Government Services on January 10<sup>th</sup>, 2024 was satisfactory.

#### **Water Workshop**

The Water Workshop is scheduled for March 26<sup>th</sup> to 28<sup>th</sup>, 2024. Members were in agreement to register the Town Maintenance Workers as per past practice.

The Operator of the Year Award was presented to and reviewed by members.

#### **Chlorine Readings Nov.**

The Chlorine Readings for November were presented to and reviewed by members. Readings were within the recommended guidelines.

#### **Chlorine Readings Dec.**

The Chlorine Readings for December were presented to and reviewed by members. Readings were within the recommended guidelines.

### Monthly Usage/Flow Data

The average water usage for the month of December was 157,166 gallons per day.

### Vehicle Inspections

The vehicle inspections were presented to and reviewed by members.

### Fire Dept:

### Incident Reports

The incident reports were presented to and reviewed by members.

### Accounts

#### Payable:

Desjardins Financial	\$ 497.26 – Pension Premiums (Paid)
G & M Services	\$ 415.03 – Gas/Diesel (Paid)
K & D Pratt	\$1,562.85 – FD Equip (Paid)
Carmanville Value Grocer	\$ 572.56 – Christmas Dinner (Paid)
Gander Bay Building Supplies	\$1,657.95 – Rink Supplies (Paid)
NL Power	\$ 47.33 – Hydro – Lift Station (Paid)
NL Power	\$ 685.18 – Hydro – Fire Hall (Paid)
NL Power	\$ 202.53 – Hydro – Booster Stn. (Paid)
NL Power	\$ 143.16 – Hydro – Chlor. Cha. (Paid)
NL Power	\$ 125.34 – Hydro – Garage (Paid)
NL Power	\$ 499.91 – Hydro – Mun. Bldg. (Paid)
Kean's Pump Shop	\$1,830.02 – Kop Kits – WS (Paid)
Kean's Pump Shop	\$4,138.82 – Chem. Feed Pump (Paid)
OK Tire	\$1,153.66 – Tires – Loader (Paid)
Carmanville Value Grocer	\$ 656.35 – Christmas FD (Paid)
DSI	\$ 103.44 – Receipt Paper (Paid)
NL Power	\$1,823.36 – Hydro – Street Lights (Paid)
Athletica Sport Systems	\$5,836.25 – Netting/Post – Rink (Paid)
Bell Aliant	\$ 81.36 – Phone FD (Paid)
Bell Aliant	\$ 321.63 – Phone/Fax/Internet (Paid)
Bell Mobility	\$ 39.33 – Phone – Cell (Paid)
Northeast Electrical	\$ 100.00 – Rink Electrical (Paid)
Desjardins Insurance	\$ 596.76 – Pension Premiums (Paid)
NAPE	\$ 106.71 – Union Dues (Paid)
Receiver General for Canada	\$5,367.57 – Payroll Remittance Dec. (Paid)
CNWM	\$1,789.20 – Tipping Fees
Townsuite	\$4,549.65 – Annual Financial Fees
MNL	\$1,405.74 – PMA/MNL Annual Fees
FCM	\$ 358.09 – Annual Membership Fees
Dooley's Trucking	\$ 198.93 – Courier Fees
Gander Bay Building Supplies	\$ 24.28 – Holesaw – Rink Netting
DSI	\$ 419.69 – Cheques
Central Cashier's Office	\$ 115.00 – Lease re Outfall
Central Office Equipment	\$ 176.94 – Office Supplies
TRIO Benefits	\$ 313.53 – Health Premiums

Rockwater	\$1,903.02 – Chlorine
MAA	\$3,048.50 – 1 <sup>st</sup> Quarter Assessment Fees
G & M Services	\$ 779.39 – Town: 679.39; FD 100
Northeast Electrical	\$ 443.99 – Reinstall Heaters 2 Buildings
Cal Legrow	\$ 370.00 – Insurance on Wood Chipper
Tulk’s Home Hardware	\$1,673.56 – Rink/WS/Garage Supplies
Carmanville Value Grocer	\$ 19.47 – Kitchen Supplies

**Motion-4586-24-Councillor D. Howell/DM Blackwood**

Resolve that the outstanding accounts be paid in full as presented.

In favour: Mayor Howell DM Blackwood  
 Councillor G. Blackwood Councillor D. Howell  
 Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**New Business: Crown Lands Application**

An application for Crown Lands – Referral – was received to build a boathouse and 2 wharfs in the vicinity of property across from Army Road. Further research is required with regards to the town sewer outfall and overflow located in that area as well.

**Members**

**Business:**

**Leave of Absence**

**Motion-4587-24-Councillor G. Blackwood/Councillor M. Nippard**

Resolve that a Paid Leave of Absence be granted to Councillor H. Morgan until the end of April as per his request and that he is gone away to work.

In favour: Mayor Howell DM Blackwood  
 Councillor G. Blackwood Councillor D. Howell  
 Councillor M. Nippard

Opposed: 0

Abstaining: 0

**Motion Carried.**

**Members**

**Business:**

**Rink & Signage**

Members discussed the work currently being done at the rink and made a list of things that needed to be included or revised. Mayor Howell and Councillor M. Nippard will visit the site tomorrow and pass the information onto the workers.

Signage for the Rink was also discussed. Members were in agreement to contact the school and have the children from K – 6 design a sign for the rink as they did for the Community Garden.



**Adjournment:**

**Motion-4588-24-DM Blackwood/Councillor D. Howell**

Resolve that Council do now adjourn to meet again on Monday, January 29<sup>th</sup>, 2024 at 7:30 p.m.

In favour:	Mayor Howell	DM Blackwood
	Councillor G. Blackwood	Councillor D. Howell
	Councillor M. Nippard	

Opposed: 0

Abstaining: 0

**Motion Carried.**

Meeting adjourned at 8:30 p.m.